

EXHIBITOR REGISTRATION

2018 Water Professionals Conference • July 8-11, 2018 • Nashville, Tennessee



Visit www.kytnwpc.org to register online and pay by check or credit card. You may also return this form with a check for full payment to KY/TN Water Professionals Conference, P.O. Box 22318, Louisville, KY 40252. Please print clearly or type. Incomplete information may delay the processing of your application. Terms of this agreement are detailed on the next page.

COMPANY INFORMATION

Company Name: _____
Address: _____
City, State, Zip: _____
Phone: _____ Website: _____
Primary Goods/Services: _____

EXHIBIT INFORMATION/BOOTH RESERVATIONS

One booth (10'X10') registration includes two full conference registrations. (Booth space is limited and assigned on a first-come, first-served basis.)

Registration Type	Until 10/31/2017	11/01/2017 05/11/2018	05/12/2018 - 06/21/2018	Onsite	Quantity	Subtotal
Primary Booth (Booth space and two full conference attendee registrations. List attendees below)	\$975	\$1,050	\$1,150	N/A		\$
Additional Booth(s) (Booth space and two full conference attendee registrations. List attendees on a separate page.)	\$850	\$900	\$1,000	N/A		\$
Additional Booth Participants - Exhibit Hall Access Only (Only available with booth purchase. List below.)	\$100	\$100	\$125	\$150		\$
Exhibitor Giveaway (Sponsorship of Exhibit Hall giveaway items.)	\$50	\$50	\$50	N/A		\$
					Total	\$

ATTENDEE INFORMATION

Please print name as you want it to appear on name badges. (If you purchase additional booth(s), please indicate the full conference attendees on a separate registration form.)

1. _____ E-mail (required): _____
2. _____ E-mail (required): _____

ADDITIONAL BOOTH PARTICIPANT REGISTRATION

Please print names of additional booth participants as you want them to appear on name badges.

1. _____ E-mail (required): _____
2. _____ E-mail (required): _____

PRIMARY CONTACT PERSON INFORMATION

Please print name and contact information of primary contact person for booth arrangements such as electricity, carpet, etc. if different than Attendee Number 1.

Primary Contact Person: _____
Phone: _____ E-mail (required): _____

Note Booth grouping requests: (i.e.: I would like to be located beside Company XYZ or Put me in the Company XYZ group - Not location requests.)

List any attendee food allergies: _____

EXHIBITOR AGREEMENT

I have read, understand and agree to comply with the terms of this Agreement as detailed on the next page. This Agreement is null and void without a signature. Note: Exhibitors registering online must check the signature box form instead.

Signature: _____ Date: _____

Rules and Regulations

1. Space is leased with the understanding that the Exhibitor will hold KY/TN AWWA and KY-TN WEA and Music City Center harmless from any and all liability that may result from any cause whatsoever.
2. In applying for space, the Exhibitor will pay the full exhibit fee with the application. Full payment must be received before a booth will be assigned. The exhibits committee will begin assigning booths on April 1, 2018.
3. In the event of cancellation, the Exhibitor will receive a full refund on cancellations received prior to the close of business on May 11, 2018. Cancellations received May 12, 2018 through June 21, 2018 will be refunded 25% of the registration costs. No refunds are provided for cancellations received after June 21, 2018.
4. Each booth is 10' wide by 10' deep with back and side drapes and will include one (1) six-foot table, two (2) folding chairs, an ID sign, and a waste basket. Exhibitor registration includes two full conference registrations. The Exhibitor will provide all other furnishings, equipment, facilities, etc., at their own expense.
5. All demonstrations and exhibits must be confined to the assigned exhibit space in such a way as to not interfere with adjacent exhibits. Exhibitors with unique spacing needs for heavy equipment or vehicle displays should contact the exhibits committee for special arrangements and cost information.
6. KY/TN AWWA and KY-TN WEA, and authorized representatives of same, reserve the right to request modifications of any questionable exhibit.
7. Music City Center will not accept or store exhibit materials or empty crates. Arrangements for shipping and storage shall be made with the exhibit services company. The Exhibitor shall make arrangements for delivery and receipt of shipments and storage of crates before move in time with the exhibit services company.
8. Exhibitors must have personnel present at Music City Center to complete setup prior to the opening of the exposition. Setup is scheduled for Sunday, July 8 from 11:30 am – 4 pm EDT. Teardown is scheduled for Tuesday, July 10 from 1:30 pm – 4:00 pm EDT. These times will be strictly enforced. Do not remove exhibit materials prior to breakdown time. Late setup and/or early breakdown may result in a \$200 penalty.
9. The exhibit hall will be locked for security reasons outside of posted hall hours. However, exhibit staff (Main, Secondary, and Additional) will be allowed into the exhibit hall 30 minutes prior to the hall opening on Monday and Tuesday morning.
10. Exhibitors agree to maintain such insurance that will fully protect KY/TN AWWA and KY-TN WEA from any and all claims of any nature including claims under the Workmen's Compensation Act and for damages for personal injury, including death, which may arise in connection with the operation of the Exhibitor's display. Damage to inadequately packed property is the Exhibitor's own responsibility. In the event the Exhibitor damages the building, he or she agrees to reimburse the owner of the building for the cost of repairing such damages. The Exhibitor agrees to protect, save and hold harmless KY/TN AWWA and KY-TN WEA from all loss and/or damage whatsoever caused to said building or any part thereof, directly or indirectly. KY/TN AWWA and KY-TN WEA assume no responsibility for theft or mysterious disappearance of any equipment or furnishings connected with the exhibit.
11. KY/TN AWWA and KY-TN WEA will have sole control over admission of all persons. All persons visiting the exhibit area are admitted according to the rules and regulations of the conference, as issued or amended by the authorized representatives of KY/TN AWWA and KY-TN WEA. Exhibitors shall abide by all provisions of said rules and regulations, applicable fire codes and all other regulations of government agencies and Music City Center.